

Cocke County Library Board
May 16, 2023
6:00 P.M.
Marie Ellison Memorial Library

Chairman Steve Davidson called the meeting to order at 6:00 P.M. with the additional board members present: Linda Parker, Meka Henderson, Pat Mason, and Randall Sheetz. Sacha Steele and Sam Moscato participated via Zoom per TCA 48-58-207. Library directors in attendance were Lisa Keipp, Heather Prince, Amanda Henderson, Emily Majors, and Meschelyn Barrett. Guests include Elizabeth Gilbert. Jennifer Breuer was also in attendance.

The minutes and treasurer's report were approved as sent out. Arrangements were discussed to transfer our financial operations to the county upon Meschelyn's retirement. With that, the county will own all the holdings and pay insurance. There will be no audits as we will be included in the county audit. We will be categorized as a department with the county financials. The library directors had several questions about how finances would be handled. The other option is that we would need to find a bookkeeper. Steve made a motion that the Cocke County Library Board ask the Cocke County Legislative Body to assume the CCLB's fiscal obligations and responsibilities similar to that of other county departments. The Cocke County Library System of four libraries will remain governed and managed by the Cocke County Library Board in accordance with TCA 10-3-103 to 111. Sam seconded the motion. APPROVED.

Steve reported on the TACL meeting he attended. Numbers were reported for the Reads Regional E-Book and audio book download system. There have been 5 million checkouts using this system across the state. Physically, however, the libraries have checked out 26 million books across the state. Libraries are not dying! The state is looking at purchasing Hoopla for the state. Libraries will be billed, but materials will be more accessible. Updates and revisions to the Public Library Service document were also discussed. This document will include collection, Internet safety, and reconsideration forms. We will adopt this form when it is finished so that there is consistency across the state.

The Trustee workshop will be held September 27 at the Jefferson City Library.

Lisa reported that she and Kay attended the reading festival and handed out books and flyers for summer reading program. A motion was made by Meka Henderson to pay Lisa and Kay for the three hours they worked this day. Second was made by Pat Mason. APPROVED.

Discussion was made about featuring each library in the newspaper along with the library's history and highlighting the library's activities.

Meschelyn and Amanda asked if the remaining funds from the gift received from the estate of Sandra Foster could be used to repair and/or replace the HVAC at the library before summer reading programs began.

Juneteenth (June 19) is recognized as a federal holiday so Steve Davidson made a motion that the library directors close the libraries for this day. Pat Mason seconded. APPROVED.

Retirement party plans were discussed for Meschelyn.

Regional Director, Jennifer Breur presented her report. Several trainings have been scheduled.

Steve adjourned the meeting at 7:32 P.M.

Next meeting will be July 18th at Parrottsville Library.

Pursuant to Tenn. Code § 8-44-102 (b)(1)(E)(ii)-(iii) [current through Acts 2023-2024, ch. 366], the Cocke County Library Board met in an executive session to discuss proprietary information following the adjournment of the regular meeting.